

Using Your Credit Card to Pay ACL Class Fee

The concept: You will see a menu with choices such as “1-session Seminar” or “3-session Seminar.” If you enrolled in two different 1-session seminars and want to pay for both of them, you will need to specify that in the charging process. I.e. You will purchase two 1-session Seminars. Remember, there is a \$1 additional charge per class for credit card payments. *Please review the instructions below before using Square (credit card company) to make your credit card payment.*

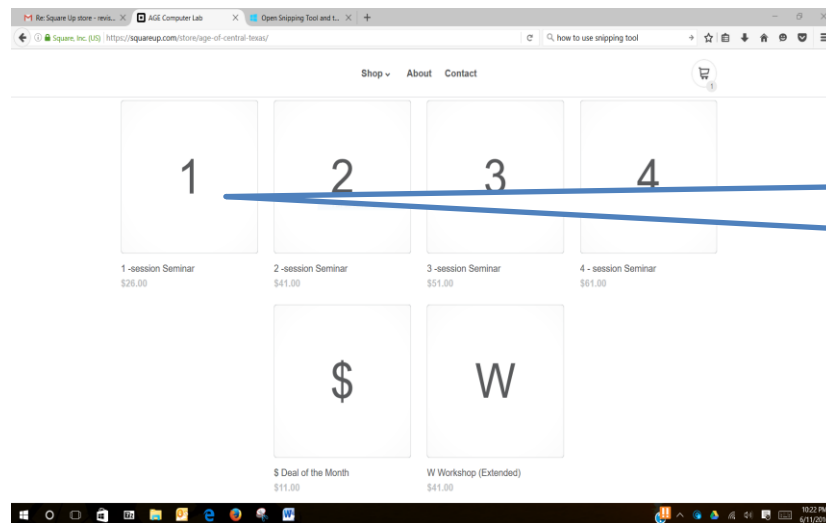
Here are the steps:

Go to the AGE Computer Lab Online Store: <https://squareup.com/store/age-of-central-texas/>.

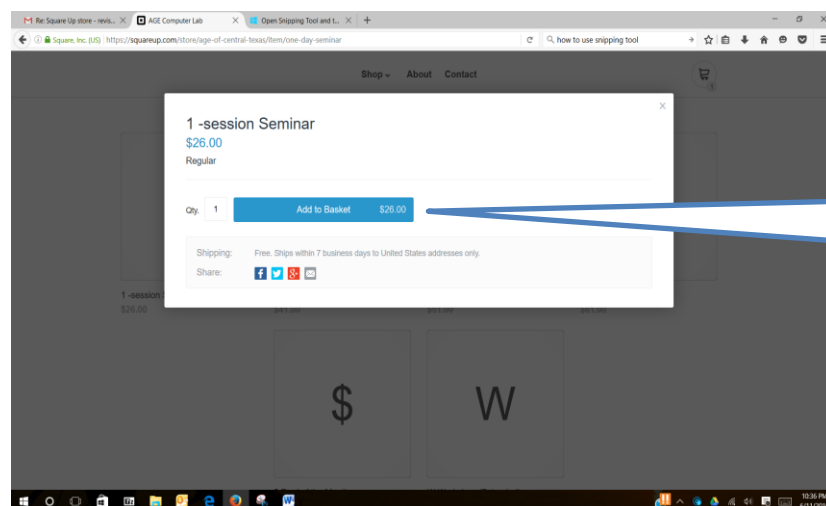
The first Square menu has the following choices: **1-**, **2-**, **3-**, and **4-session seminar**, **\$** for Deal-of-the-Month, **W** for Extended Workshop, **C** for Clubs, and **V** for Variable Amount (if applicable, enter amount paid).

NOTE:

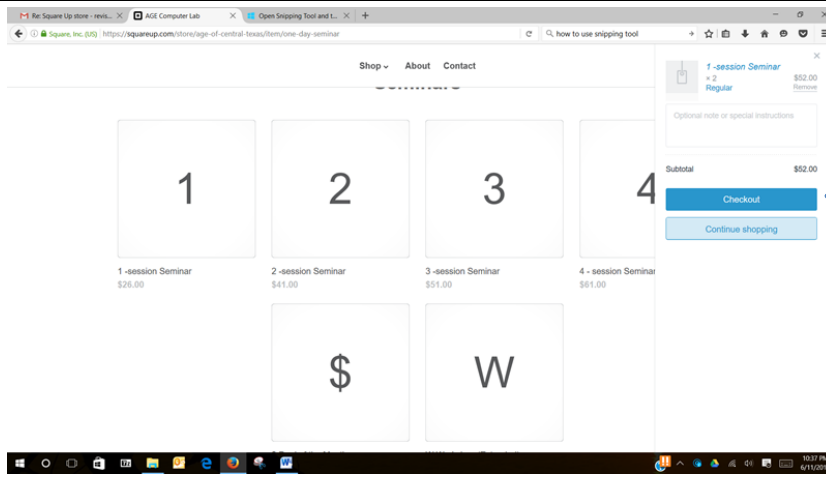
Some older versions of the Safari browser on Apple computers do not support these steps. If you do not see pop-up men menu us, update Safari or use Chrome or Firefox browsers



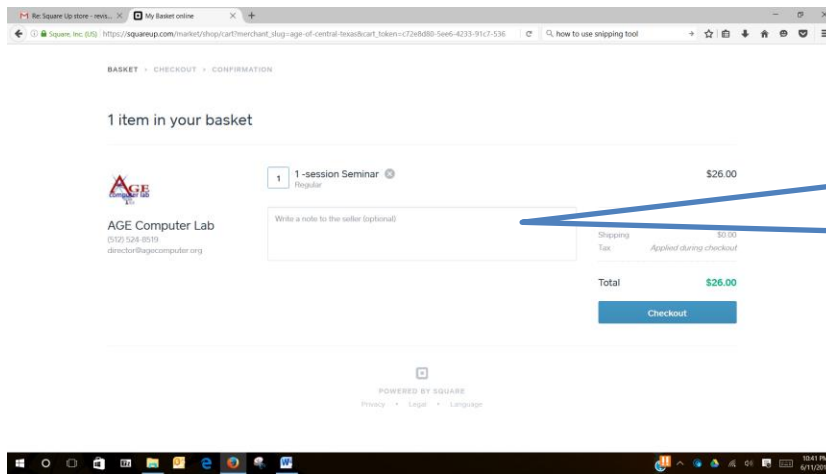
Step 1
Select one of the items,
such as
“1-session Seminar”



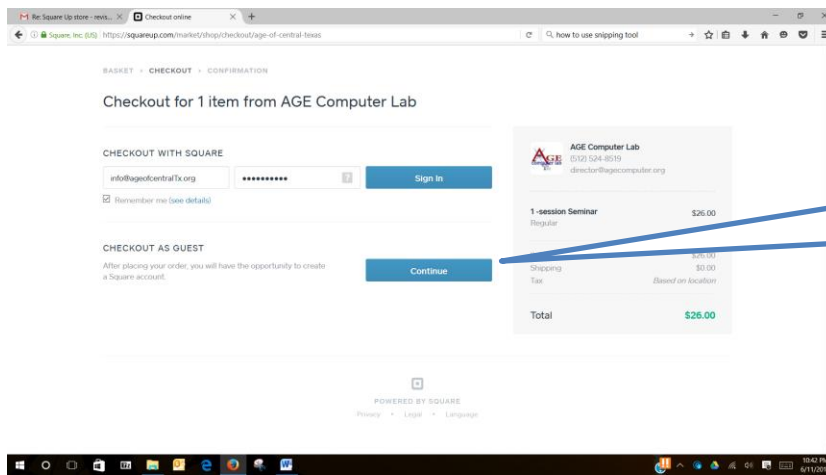
Step 2
Click on the blue bar title
“Add to Basket”



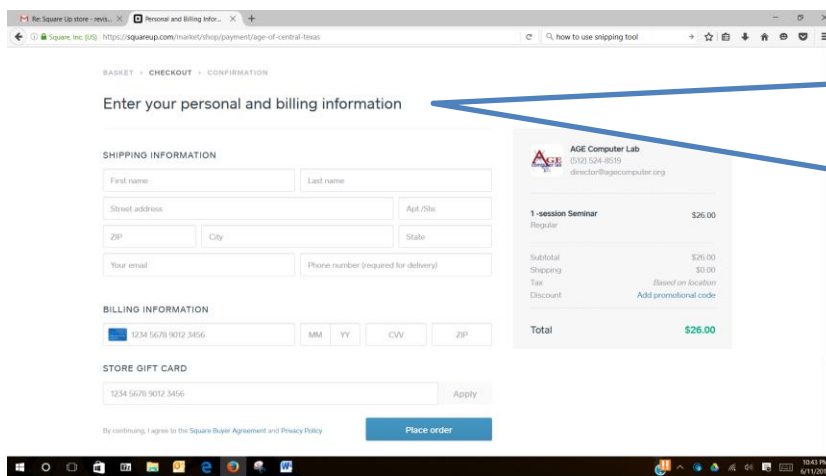
Step 3
Click on the blue bar title
"Checkout"



Step 4
Only use this box if you
want to send an
optional note then
"Click on Checkout"



Step 5
Verify charges and
"Click on Continue"



Step 6

- "Shipping Information" – complete all boxes
- "Billing Information" – type your credit card information
- Click on "Place Order"
- You will get an e-mail with a confirmation number